



MINUTES
BOARD OF DIRECTORS
08-22-22

- **Welcome** – TomH. Call to order 1908. TomH welcomes everyone and talks about the future and where we are headed. TomH acknowledges great leadership of TomD and Wolfram the past 14 years.

Attendees Tom Hulsey, Ed Marx, Tom Dillon, Anthony Nagy, Michael Hall, Ed Varney, Tom Reynolds, Jeff Holbert, Wolfram, Dale Clark, Bob Williams, Tom Brown. Jeff Holbert.

- **New Board Members** – TomH. They all introduced themselves.
 - A. Ed Marx (0222)
 - B. Dale Clark (0322)
 - C. Ed Varney (0622)
- **Introduce New Secretary** - TomH & EdM. Ed combined his remarks with his Board introduction.
- **Acknowledge and Thank Previous Members and Officers** – TomH. Tom thanked everyone for their great work. TomH specifically notes that TomD and Wolfram were instrumental in all their work and served as mentors to him as he transitioned to President.

- **TomB will be Stepping Down as VP End of Year** – TomH. TomB stepping down after 4 years on the Board. TomH nominated Ed Varney. TomH shared more about Ed and his passion with music and volunteering. TomH asked for vote. Motioned and seconded and unanimously approved. Welcome Ed! Ed shared his excitement about joining the Board and helping out. TomH asked for any volunteers to help Ed in this role.

- **Nominate New Treasurer** - TomR stepping down after 3 years. Thank you for your service. TomD nominated Jeff Holbert. Motion made and seconded and unanimous approval for Jeff effective tomorrow. TomH shared his appreciation.

- **Medical Advisors** - TomH shared that while we lost one advisor who resigned as he left Dallas for Chicago, we added a new medical adviser bringing our total to 12. Medical Advisor added – Dr. Adam Hollander. Medical advisor removed – Dr. Ashley Ross

- **Website** - TomH. Tom said thanks to Wolfram for his leadership over the years to include the website. Peter Graves is now taking over. The website has been updated. We will continue to develop this and refine the updating procedures.

- **2021 Audit** – Tom Dillon gave the Audit report as follows.

I met with Jeff Holbert and Dan Groves on August 11 to review the 2021 financial records for NTxPCC. We used monthly reports for 2021 from our 2 banks (BBVA and PNC), PayPal, copies of all invoices paid, and the Treasurer's spreadsheet. We reviewed a total of 13 deposits and 13 checks and/or bank debits and found all to be accurate when compared to the invoices received. We discovered one expense category in the summary report for 2021 actuals that was off by \$10. Dan reviewed the spreadsheet and determined the Miscellaneous category under Office Expenses was \$10 high and concluded the amount had been entered manually into the summary report as the correct amount was represented by the total of the several expenses in this category in the spreadsheet. When corrected, the 2021 YE figure matched the cash in hand as reflected by the total of the PNC bank and

PayPal statements. The final 2021 YE cash position was \$39,477.69. The review committee submits this report for NTxPCC BoD approval.

-Submitted, Tom Dillon, Committee Lead and Past President

TomH motioned to approve Audit. Anthony seconded. Approved unanimous.

- **2022 Budget** - TomR. Shared financial results for 2020 and 2021(actual and budget) and shared budget for 2022. Reviewed detailed line items. Approval moved by Tom Dillon and seconded by Ed Varney. Unanimously approved 2022 budget.

- **Successes First Half of 2022** – TomB. Tom shared that we have helped in 6 various events. Screened about 62 people. At least 1 had elevated PSA and deciding on treatment. Success!

- **Upcoming Events in 2022** – TomB. We have 6 additional events this year including 2 more in August. Most are health fair but also Fort Worth car show. Will have some testing there. Looking for volunteers. Major event in Arlington taking place this Fall.

- **Combi Meeting Speakers** – TomD. We have had 6 speakers this year at our meetings. Tom shared overview of the speakers and highlighted the next speaker who happens to be a repeat guest. We will join up with the Houston prostate organization for the next mtg. Tom is open to suggestions and nominations for other speakers. It is all Zoom so they don't have to be local.

- **2023 Symposium** – TomH. Will be our first since Covid and to be held at UTSW Simmons Cancer Center on April 29, 2023 (tentative). A great location and may include a tour of the new cancer center. EdV will need help; don't be shy. EdV talked about his ideas around the event but is more than one person's job. Will also need some sponsors as attendance is free so sponsors defray all the costs. In our

budget there is \$1500 previously donated and earmarked but not used for the Symposium given by Harris Foundation. Dates and location are tentative.

- **Proclamations** – Wolfram shared details on our campaign to have area government entities “proclaim” “prostate cancer awareness month” set for September. He gave some of the historical context. Last year we had 15 counties and 9 cities. We have done well again this year except Rockwall, Barnet, and Ellis counties. The best news is the Republic of Texas has also issued a proclamation. Still working on Irving and Arlington to get those cities on board.

- **Great Nonprofits** – TomH. This is charity watchdog group. Please go out and do a review so we stay top rated. Encourage others to review our organization. This designation is helpful for us as it is a symbol of credibility donors look for. This could really sway potential donors for the upcoming NTX Giving Day.

- **NTX Giving Day** – TomD. Our next Giving Day is 092222. Important to participate. TomD gave nice overview and encouragement.

- **Open Items.**

- Wolfram suggesting we should approve 2020 and 2021 budget since never done previously. Just to keep books clean. There were audits but never approved. Decided to discuss offline and bring it back to Board. More discussion. Went back to financial report which included 2020 and 2021 financial report. Moved to approve actuals for 2020 and seconded. Unanimously approved. Moved to approve 2021 budget and seconded. Unanimously approved. Summary...our financials from 2020-2022 budget all approved. Actuals from 2020 and 2021 approved. Lots of discussion around where to list our liability insurance expense. Will keep as previously listed.
- What are the controls for who has access to bank accounts and our PayPal. Treasurer will review and make recommendations with TomH as to who has access. All others to be removed.

- Succession Planning. TomD said thank you to TomH for finding new and younger Board members.

TomD moved to adjourn and EdM seconded. Meeting concluded at 2033.